



Reference: ISA/DG-selection/01/2024  
New Delhi, 14 June 2024

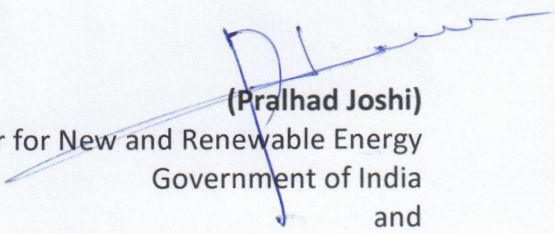
**NOTIFICATION**  
**by the President of the Assembly**  
(under clause 5 of Annex I of Rules of Procedure of the Assembly)

Article V of the Framework Agreement of the International Solar Alliance (ISA) established a Secretariat to assist the ISA Members in their collective work under the Framework Agreement. The Secretariat comprises of a Director-General, who is the Chief Executive Officer and other Staff as may be required. The Director-General is selected by and responsible to the Assembly, for a term of four years, renewable for one further term (Article V (2) of the Framework Agreement).

Pursuant to the Rules of Procedure of the Assembly (clause 5 of Annex I), which provides the procedures for the selection of the Director-General, it is hereby notified that the four-year term of the incumbent Director-General will end on 14 March 2025. As informed by the incumbent Director-General, he will not be seeking renewal of his appointment for a further term.

Now, therefore, Members are invited to nominate eligible candidates for the position of Director-General of ISA. The nomination including the name and curriculum vitae of the nominated candidate must be submitted within 45 days of this notification.

This notification also encloses a note on the procedures of ISA governing the appointment of the Director-General and guidelines for submission of nominations.

  
(Pralhad Joshi)  
Minister for New and Renewable Energy  
Government of India  
and  
President of the Assembly

**Members of the International Solar Alliance**

cc: National Focal Points and Contact points of ISA Members

**Note on the procedures of ISA governing the appointment of the Director-General.**

1. The Director-General of the International Solar Alliance (ISA) is selected by the Assembly for a term of four years, in accordance with the Framework Agreement and the Rules of Procedure of the Assembly (RoP). The relevant provisions are as follows;

**Article V (2) of the ISA Framework Agreement:** “The Director General is selected by and responsible to the Assembly, for a term of four years, renewable for one further term.”

**Rule 46 B of the Rules of Procedure of the ISA Assembly (RoP): Selection and Appointment of the Director-General:** “In accordance with Article V (2) of the Framework Agreement, the Director General shall be selected by the Assembly. Selection shall be by consensus of the Members present, or, if no consensus can be reached, by a majority vote of two-thirds of the Members present and voting. A majority of the Members of the ISA shall constitute a quorum for the selection of the Director General. In the event that the incumbent DG seeks renewal of his/her appointment for a further term under Article V (2) of the Framework Agreement, the incumbent DG shall submit his/her intent to seek renewal with the endorsement of the member country of the ISA to which he/she belongs. The detailed procedure for the selection and appointment of the Director General in **Annex I.**”

2. Pursuant to the aforementioned provisions of the Framework Agreement and RoP, the incumbent Director-General was selected by the Assembly during its First Special Session held virtually on 15 February 2021, for a four-year term beginning from 15 March 2021 (till 14 March 2025). The incumbent Director-General has informed the President of the Assembly in writing on 15 March 2024 that he will not be seeking renewal of his appointment.
3. The procedures of ISA governing the appointment of the Director-General along with the selection timelines are provided in Table 1.0 below;

**Table 1.0 Procedures of ISA governing the appointment of the Director-General**

Sl. No	Procedure	Date and timeline
1.	Notification to the Members of forthcoming end of term of the incumbent Director-General.	14 June 2024.
2.	Vacancy announcement	14 June 2024
3.	Appointment of a Selection Committee composed of up to four members, one each from every regional grouping as recommended by the Regional Committees, to shortlist three candidates.	To be appointed by 14 July 2024
4.	Appointment of expert agency to assist the Selection Committee	To be appointed by 14 July 2024
5.	Submission of nominations by the Members.	Last date of receiving nominations: 5 August 2024

Sl. No	Procedure	Date and timeline
5.	Circulation of nominations received to all Member Countries.	As received.
6.	Review of applications and interview selected candidates to shortlist up to three candidates by the Selection Committee.	To be completed by 16 September 2024.
7.	Circulation of Selection Committee shortlist along with supporting documents to the Member Countries.	4 October 2024
8.	Selection of the Director-General at the Seventh Session of the Assembly	4 November

#### 4. Guidelines for submission of nominations

- 4.1. **Content of the nomination:** The nomination of the candidate by Members must contain
- Endorsement letter of the Member Country (NFP) to which the nominated candidate belongs.
  - Profile of the nominated candidate with his/her Curriculum vitae with a vision for ISA for the next four years.
- 4.2. **Mode of submission:** The nominations can be submitted through the ISA National Focal Points or Contact Points in New Delhi by email. Email for submission: President-ISA-Assembly@isolaralliance.org with a copy to DG-selection@isolaralliance.org.
- 4.3. **Last date of receiving nominations:** Nominations of candidates must be received by the President at the latest 90 days before the opening date of the Assembly, by 5 August 2024.
- 4.4. **Selection procedure:** The Secretariat will table an agenda for selection of the Director-General at the Seventh Session of the Assembly scheduled to convene on 4 November 2024. The candidates shortlisted by the Selection Committee will be requested to make presentations. The Assembly will select the Director-General by consensus or by a majority vote of two-thirds of the Members present and voting if no consensus is reached.
- “Members present and voting means Members casting an affirmative or negative vote. Members who abstain from voting are considered as non-voting”<sup>1</sup>
- 4.5. **Withdrawal of nomination:** Candidates may withdraw their candidature at any time during the process.
- 4.6. **Confidentiality:** The Members shall ensure confidentiality of all the proceedings at all stages of the process.

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<sup>1</sup> Rule 65 (Voting) of the Rules of Procedure of the Assembly of the International Solar Alliance